

**OSHA Abatement Plan  
Incident Management Team Checklist**

- Direction has been given and IMT will ensure a briefing be given to all arriving fire line personnel.
- IMT should monitor performance of firefighters and fire line supervisors and ensure that they understand and exercise their responsibilities.
- Incident Management Teams should utilize Incident Safety Debriefing forms.
- IMT should implement procedures requiring appropriate briefing for personnel assigned to fires. Briefing should include the following:
  - Incident Organization
  - Objectives/Operational Plan
  - Safety Information
  - Weather
  - Fire Danger/Fire Behavior
  - Fuels
  - Topography
- Incident Management Team will provide a briefing to fire line personnel prior to each operational period.
- Fire weather forecasts should be communicated twice daily and include NFDRS outputs one a day.
- Crew supervisors and firefighters know they must receive a briefing prior to beginning their assignment and I.C. is responsible for ensuring that all resources assigned to an incident are briefed prior to fire line duty.
- Fire line supervisors need to ensure that lookouts are posted in potentially dangerous situations.
- IMT needs to take immediate corrective actions when unsafe practices and processes are identified. It is the responsibility of every person to take immediate action when violations are found.
- Local Agency Administrators should monitor and evaluate suppression operations and individual performance on all fires.
- Policy of “The Fire Orders are Firm; We Don’t Bend Them, We Don’t Break Them” should be communicated to all fire line personnel.
- Fire line supervisors should ensure that downhill/indirect fire line will not begin until the elements of the downhill/indirect fire line construction guidelines have been evaluated and the decision has been made that the operations can be implemented safely.
- IMT will monitor fire suppression operations to ensure that the guidelines for downhill/indirect fire line construction are adhered to and take immediate corrective action when violations are found.
- Assigned Safety Personnel, I.C.s, and fire line supervisors have authority to correct any and all safety violations.
- FBA should obtain and distribute fire weather information in a timely and consistent manner by radio transmission or other appropriate methods. This has high priority over all other transmissions except life threatening situations.
- IMT should receive a hard copy of both morning and afternoon weather forecasts. In addition, these forecasts should be read over the radio in morning and afternoon. Forecasts should be relayed to incident and incoming personnel.
- IMT should monitor fire situations and implement appropriate suppression organizations commensurate with the fire threat and complexity of situation.
- IMT has a role in ensuring that the appropriate suppression organizations are in place and are commensurate with complexity of the situation.
- Special weather updates should be evaluated and adjustments made to operating plans. These updates will be communicated to personnel assigned to fires.
- IMT should monitor fire activity and ensure fire management systems and processes are in place and functioning and that safety requirements are not compromised.
- IMT should evaluate individual fire suppression operations and perform post fire critiques to ensure safe practices have been implemented. Immediate corrective actions should be taken when unsafe practices or processes are identified.