

INDIVIDUAL PERFORMANCE RATING

INSTRUCTIONS: The immediate supervisor will prepare this form for a subordinate person. Rating will be reviewed with the individual who will sign and date the form. The completed rating will be given to the Planning Section Chief before the rater leaves the incident.

1. NAME

2. INCIDENT NAME AND NUMBER

START DATE OF INCIDENT

3. HOME UNIT ADDRESS

4. INCIDENT AGENCY AND ADDRESS

5. POSITION HELD ON INCIDENT

6. TRAINEE POSITION

YES

NO

7. INCIDENT COMPLEXITY

I

II

III

8. DATE OF ASSIGNMENT

FROM:

TO:

9. List the main duties from the Position Checklist, on which the position will be rated.

Enter X under the appropriate column indicating the individuals level of performance for each duty listed.

PERFORMANCE LEVEL

Did not apply on this Incident

Unacceptable

Need to Improve

Fully Successful

Exceeds Successful

EXPLAIN IN REMARKS

10. REMARKS

11. THIS RATING HAS BEEN DISCUSSED WITH ME (Signature of individual being rated.)

12. DATE

13. RATED BY (Signature)

14. HOME UNIT

15. POSITION HELD ON THIS INCIDENT

16. DATE